



**MINUTES** of the 2025 Annual General Meeting (the **Meeting**) of the members (the **Members**) of The Depot Community Food Centre (**The Depot**) held in person at the Resto Depot located at 6450 Av. Somerled at 4:00 p.m. on June 19, 2025.

Members present: 70

Non-members present: 26

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Peter Guay, Chair of the Board of Directors (the **Board**), acted as Chair of the Meeting. Audrey Bernasconi acted as Secretary of the Meeting.

**1 Opening of the Meeting and Land Acknowledgment**

A quorum being present, and notice having been properly given, the Meeting was called to order at 4:05 p.m. Mr. Guay delivered a land recognition statement acknowledging that The Depot functions on unceded Indigenous territory.

**2 Approval of the Agenda, Appointment of the Chair, Secretary and Ballot Counter and Minutes from the 2024 Annual General Meeting**

*2.1 Motion to Adopt Agenda*

Upon motion duly made by Isabelle Ayoub and seconded by Neil Roberts, it was unanimously resolved that the agenda for the Meeting be approved as presented.

*2.2 Motion to Appoint Chair*

Upon motion duly made by Barbara Levick and seconded by Susan Kessler, it was unanimously resolved that Peter Guay be appointed as Chair of the Meeting.

*2.3 Motion to Appoint Secretary*

Upon motion duly made by Bonnie Soutar and seconded by Micheline Gosselin, it was unanimously resolved that Audrey Bernasconi be appointed as Secretary of the Meeting.

*2.4 Motion to Appoint Vote Counters*

Upon motion duly made by Justin Gandhi and seconded by Neil Roberts, it was unanimously resolved that Sosena Tilahun and Rachel Schleifer be appointed as vote counters for the Meeting.

*2.5 Motion to Approve the 2024 Annual General Meeting Minutes*

Upon motion duly made by Kris Vatcha and seconded by Adel Ben Mabrouk, it was unanimously resolved to approve the minutes of the 2024 Annual General Meeting held on June 13, 2024.

**3 Board Report and Ratification of Acts Committed**

Mr. Guay provided a report to the Members on the work of the Board over the past financial year. He pointed out that the Board had met six times and remained very active in ensuring support for the organization during ongoing uncertainty. He reminded the Members of the key roles of the Board, including that of providing oversight and strategic guidance.

#### **4 Motion to Ratify the Acts of the Board**

Upon motion duly made by Pierre Zariffa and seconded by Adel Ben Mabrouk, it was unanimously resolved to ratify the acts of the Board over the course of the previous financial year.

#### **5 Executive Director Report**

Tasha Lackman provided the Members with a report on the work of The Depot. She reminded Members of the organization's vision, namely that of a thriving and connected community where nourishing food is accessible and realized as a basic human right. She went on to discuss The Depot's strategic plan and its emphasis on building strong partnerships, including with suppliers and donors.

#### **6 Governance Committee Report**

Audrey Bernasconi, Chair of the Governance Committee, provided the Members with a report of the work of the committee over the past financial year, including the preparation of a Board Code of Ethics to complement the Respect Policy and Code of Ethics that already exists for volunteers as well as a Board Self-Evaluation Questionnaire, Competencies Matrix and Voluntary Self-Identification so as to allow the Board to better assess its composition and performance from different angles.

#### **7 Human Resources Committee Report**

Philippe Arnold, Chair of the Human Resources Committee, provided the Members with a report of the work of the committee over the past financial year, including the preparation of a Compensation Philosophy Policy and Grid, a Disciplinary Measures Policy and a Wellness Policy as well as the review of the Employee Engagement Survey Results and the HR elements of the budget.

#### **8 Nominations Committee Report**

Susan Kessler, Chair of the Nominations Committee, provided the Members with a report of the work of the committee over the past financial year, including the recruitment of a new Board member, Edouard Dong Vo-Quang.

Upon motion duly made by Loreta Giannetti and seconded by Joan Hongoh, it was unanimously resolved that Edouard Dong Vo-Quang be appointed to the Board.

Upon motion duly made by Marcia Mackenzie and seconded by Pierre Zariffa, it was unanimously resolved that Carolyn Della Rossa, Philippe Arnold, Quynh Vu and Ronald Rudin be re-appointed to the Board for another term.

#### **9 Finance and Audit Committee Report**

Carolyn Della Rosa, Chair of the Finance and Audit Committee, provided the Members with a report of the work of the committee over the past financial year, including the oversight of the financial health of the organization, the review of quarterly reports and proposing the annual budget. She presented the financial statements for the financial year ended March 31, 2025. Clarifying questions were asked by the Members, including as it relates to the reserve and individual donations.

Upon motion duly made by Barbara Levick and seconded by Julian Kastner, it was unanimously resolved that Amstutz Inc. be appointed as auditor for The Depot for the 2025-2026 financial year.

**10 Questions Period**

Questions were asked by Members, including with respect to The Depot's opening hours, programs, food offerings for participants with dietary restrictions and the community contribution model.

**11 Community Recognition**

Employees of The Depot took the opportunity to formally acknowledge and express gratitude to the many stakeholders whose ongoing support is essential to the organization's success. Special thanks were extended to the dedicated team of employees, volunteers, suppliers, community partners, school partners and program participants.

Mr. Guay further expressed his appreciation for the commitment and hard work demonstrated by all employees at The Depot, highlighting the long tenure of many staff members.

**12 Adjournment of Meeting**

There being no further business to transact, the Meeting was adjourned at 5:50 p.m.

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**Peter Guay**  
Board Chair

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**Audrey Bernasconi**  
Secretary of the meeting

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